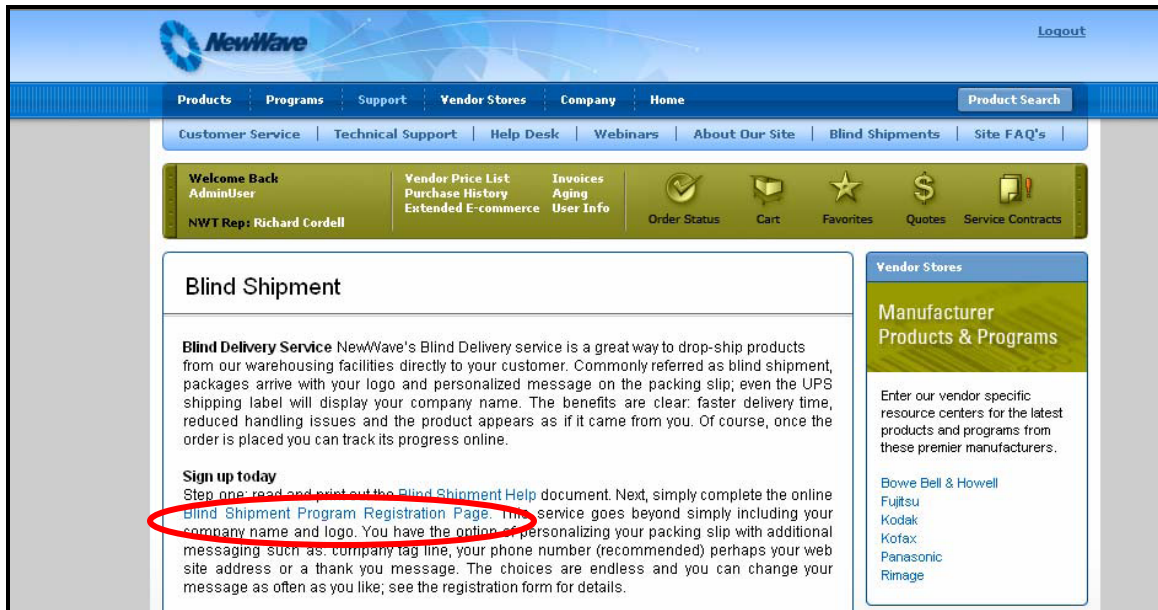# Blind Shipment Registration Process

NewWave offers you the ability to customize packing slips that ship directly to your end users. You can have your company logo and a personalized message print on the packing slip when you choose to drop-ship products to your customers.

On the outside of the box, your customers will see the shipping label with your Company's name. On the inside of the box, your customers will see the packing list with your Company logo, name and address, and your personalized message. They will never know that this product did not come directly from you!

To upload your company logo, login to *www.newwavetech.com* *and* select **Support** on the top blue navigation bar. Next, click on **Blind Shipments** on the sub-navigation menu.

On the next screen, look for the link in the **Sign Up Today** paragraph: ***Blind Shipment Program Registration Page.*** Click on this link.
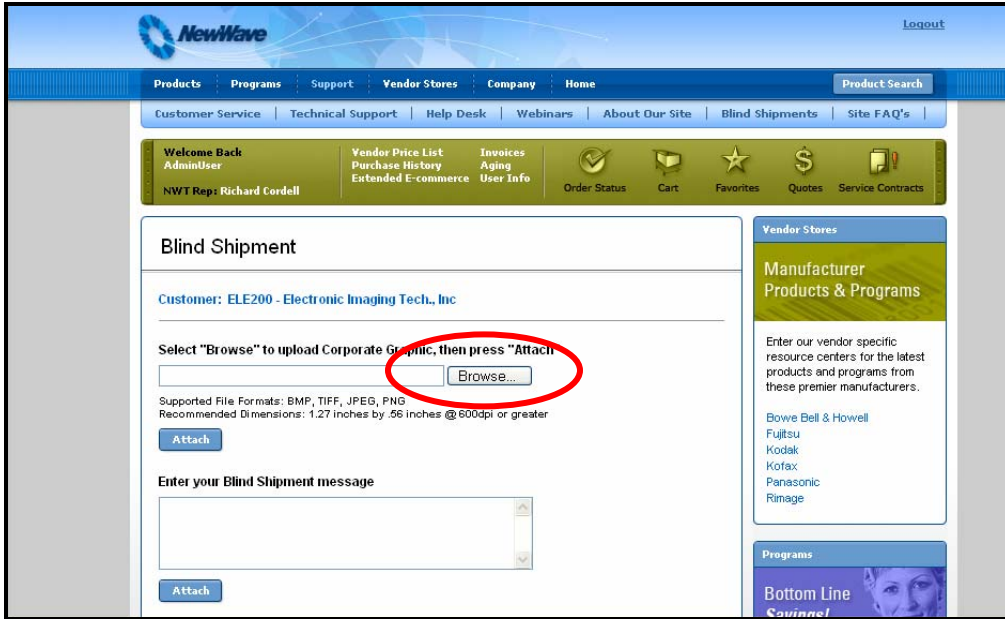

You now have the opportunity to attach your company logo. Please note that the image formats we can accept are:
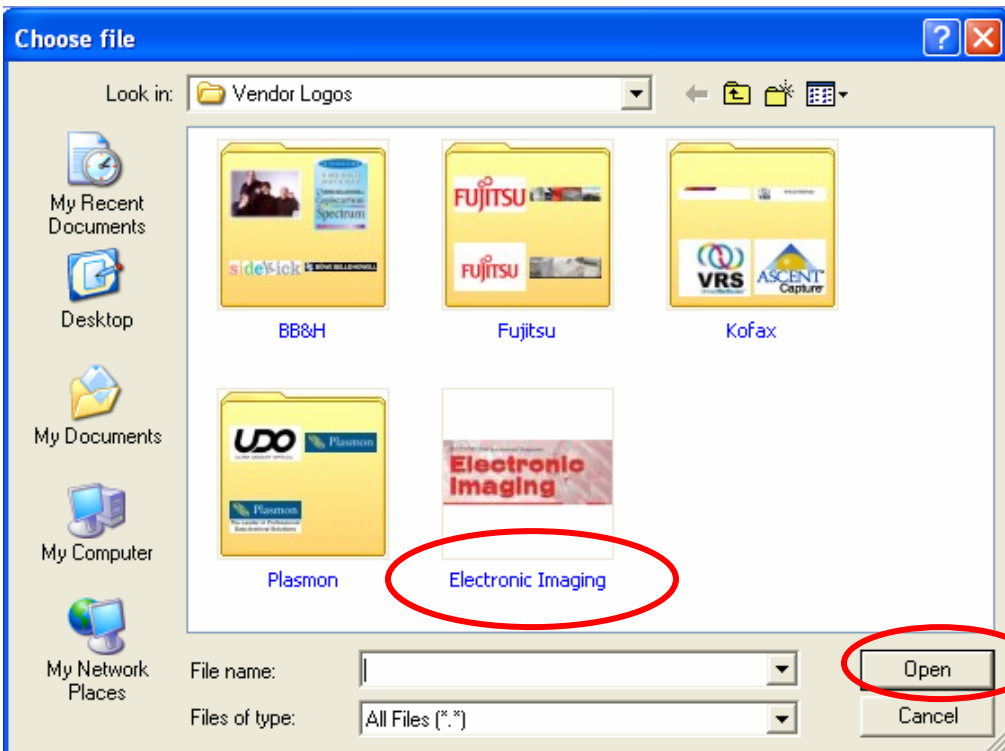
JPG
PNG

For best resolution, we recommend your logo fit within these dimensions:

3.38 inches by 1.4 inches @ 600dpi or greater

Click on the gray **Browse** button to search your company network for your logo file.
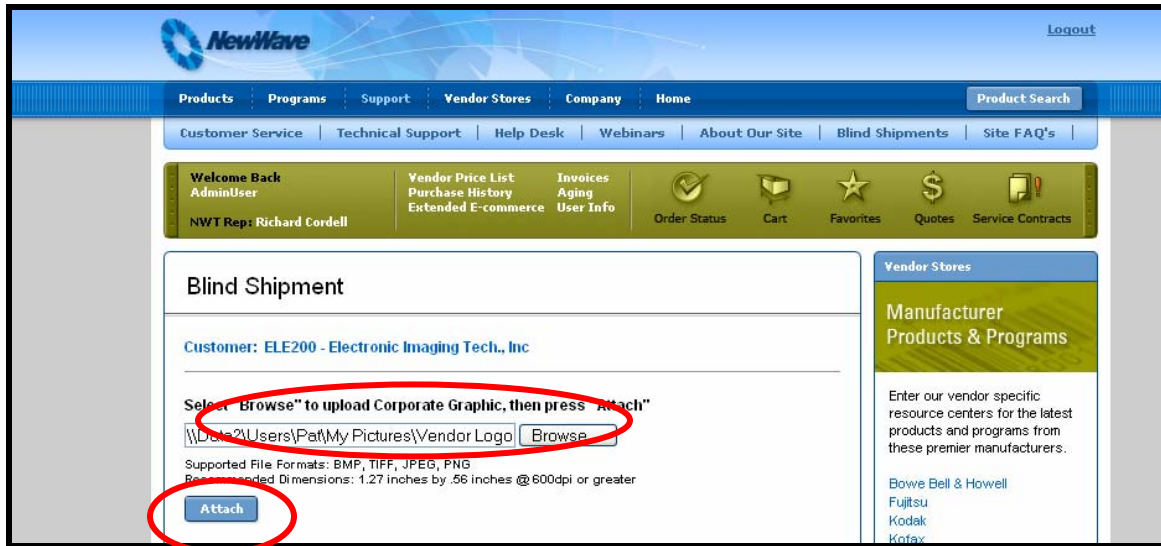

Select the file by highlighting the file name and then click on the **Open** button.
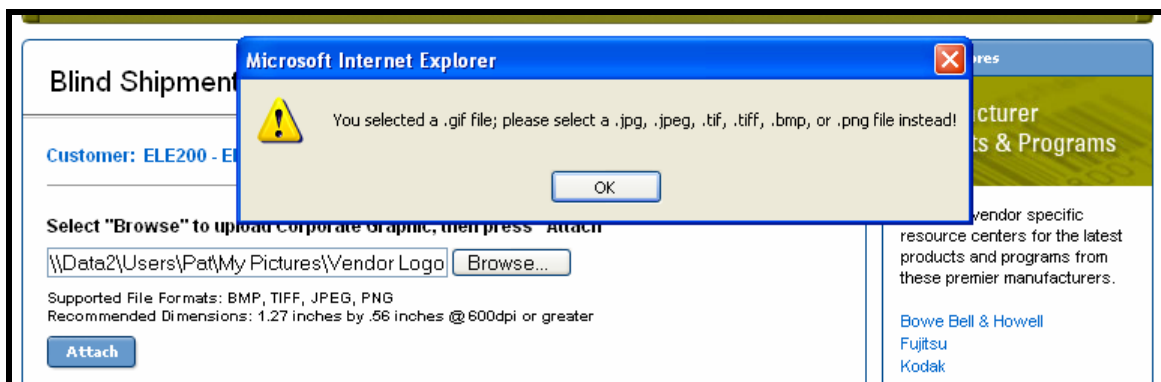
The file name and location of your logo now appears in the logo field.

To complete the upload of your logo, click the blue *Attach* button.

If you receive an error message, it may be that your file type is not one that we can accept. Make sure the logo you are uploading is a valid file type, and try again.

When you click the blue Attach button, your company logo will appear in the preview window.

Customer: ELE200 - Electronic Imaging Tech., Inc

Select "Browse" to upload Corporate Graphic, then press "Attach"

[ ] [Browse...]

Supported File Formats: BMP, TIFF, JPEG, PNG
Recommended Dimensions: 1.27 inches by .56 inches @ 600dpi or greater

[Attach]

Enter your Blind Shipment message

[ ]

[Attach]

Graphic Preview	Message Preview
	Look for our new site design!
[Delete Logo]	[Delete Message]

Do not worry that your image may look a little fuzzy at this point. The appearance on the packing slip should be clearer.

Next, enter your personalized message in the box provided. NewWave recommends you enter your Company Tag Line, your web address, a personal message, or anything you wish to communicate to your customer.

Click the blue **Attach** button to upload your message.

You will now see your message in the Preview area. To view a sample packing slip, click the blue **Preview** button.

Electronic Imaging Tech., Inc
200 Girard Street
Suite 211
Gaithersburg, MD 20877-

Pick Ticket:	000223222
PAGE	Page 1 of 1
DATE	8/22/2006

SHIPTO
Your Customer's Name
101 Main St.
Nowhere, MD 20877

800-999-1234

PO#	Order Date	Req. Ship Date	Slsp	Freight	Ship Via		
12345	8/22/2006	08/29/2006	TTT	PrePaid	UPS		

Line#	Item	Description	Ordered	Shipped	Backordered	Weight	UM
1	CA04315-B002	M4099, 90ppm/180ipm, ADF 11x17 Fujitsu Duplex Scanner	1	1	0	100.00	LB

Thank your for your order!

Visit us online at www.electronicimaging.com for great products and solutions.

Electronic Imaging - World Leaders in everything electronic

Thank you for the order! If you should notice any discrepancies please contact us within 7 days. Is this shipment damaged?
CONTACT THE CARRIER AND Electronic Imaging Tech., Inc IMMEDIATELY.

TOTAL Weight	100.00

This is a sample packing slip showing the VAR's logo, Address, and personalized message at the bottom of the page.

When you are satisfied with your logo and your message, click the blue **Submit** button.

All orders you select to have drop shipped to your customer will now have this customized packing slip attached.

Please call the NewWave E-Commerce Support Team at 800-536-5222 x279 if you have any questions or issues with the Blind Shipment customization process.