Plustek Scanners
for Accounting

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Accounting practices rely on paper documents and processes. Paper documents are problematic for your business because they must be manually filed, cause office clutter, are difficult to find and share. As your practice grows, so does your pile of paper documents and this causes you tp spend more time and money filing, retrieving and sharing these documents.

Typical Accounting Documents

- Audit worksheets
- IRS tax forms
- Evidential documents
- Proxy statements
- Correspondence
- Source documents
- Advisory letters
- Invoices
- Receipts

Plustek document scanning solutions will help you organize and electronically file your paper documents. Sharing documents with customers and colleagues becomes as simple as loading documents and pressing a button. Imagine a clutter free office with no stacks of paper! With a Plustek scanning solution, sharing and organizing your documents is simple!

Easy to Use:

Plustek scanners feature DocAction single touch scanning.   At the touch of a button, you can save a document to any one of up to nine different destinations including: folders on your PC or network, email, FTP or even your printer. Thanks to the flexibility of DocAction and industry standard TWAIN drivers, you can scan directly into your accounting or document management application.

Built in image enhancement ensures the highest quality images with the least amount of work.

Documents are automatically adjusted for brightness, automatically cropped to the proper size and rotated. The result is higher OCR accuracy and fewer rescans.

Flexible:

Digitized documents can be saved in many different formats including: searchable PDF, MS Office, TIF or JPG. You can scan tabular data and edit it in Microsoft Excel. You can scan and edit paper documents in Microsoft Word and if you have standardized on PDF, you can save your documents in either searchable PDF or image only PDF format.

Also, Plustek scanners come with a software bundle that includes: Optical Character Recognition (OCR), document management and business card reading software.

Searchable PDF:

All Plustek scanners will create searchable PDF files with the touch of a button. Searchable PDF files make your information easy to find and share. Any desktop search software can be used to quickly locate searchable PDF documents by searching by client name, tax ID number or any data on your paper documents. No more miss filed documents! Another benefit of using searchable PDF is document sharing. PDF files can be read on all computer and mobile platforms including Windows, Mac, Unix, Linux, Android, Windows Mobile, and Apple iOS (iPhone, iPad, iPod).

Value:

Plustek document scanner are designed with the image quality, paper handling and reliability required by the most demanding business users but at a price point attractive to small office and SOHO users. You can easily cost justify a scanner for each member of your firm.

Recommended Scanners:

Less than 1500 Pages Per Day:

SmartOffice PL1530 – 15 pages per minute, ADF and flatbed

SmartOffice PS286 Plus- 25 pages per minute

SmartOffice PL2550 – 25 pages per minute, ADF and flatbed

Up to 8000 pages per day:

SmartOffice PS456U – 80 pages per minute

SmartOffice SC8016U – 80 pages per minute tabloid size

Books and Bound Material:

OpticBook A300 – 2.5 seconds/page

EZBookScan Center – Touch screen based system

Portable scanning at client sites:

MobileOffice S400 – 3 pages per minute

MobileOffice S410 – 6 pages per minute